



## Capital Planning Committee

### Capital Plan for FY2021 (July 1, 2020 – June 30, 2021) 5-Year Plan for FY2021 – FY2025

Date: Thursday, February 13, 2020

Time: 5:00pm-7:00pm

Location: Town Manager's Conference Room, Arlington Town Hall Annex, 730 Mass Ave.

#### Minutes

Attendance: Joseph Barr,  
Charlie Foskett  
Phyllis Marshall,  
Michael Mason,  
Chris Moore (arrived 5:15pm),  
Angela Olszewski,  
Sandy Pooler,  
Brian Rehrig (by phone)  
Timur Kaya Yontar.

Not in attendance: Stephen Andrew, Advisor,  
Ida Cody,  
Julie Wayman, Management Analyst.

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**Meeting Opened:** Mr. Yontar called the meeting to order at 5:10pm. The minutes of the meeting of January 30, 2020 were reviewed and unanimously approved (moved by Mr. Foskett, seconded by Ms. Marshall).

**Meeting Schedule:** The Committee reviewed the upcoming meeting schedule, including the presentation to the Finance Committee scheduled for March 4 and the proposed schedule of CPC meetings in the spring.

**Review of Presentation to the Finance Committee:** The Committee spent the majority of the meeting reviewing the draft presentation to the Finance Committee. A question was raised about coordination with the Community Preservation Act (CPA) Committee, and Mr. Rehrig clarified that this coordination has already taken place and had resulted in adjustments to the funding allocation for the Reservoir project, as well as a discussion of future needs. The CPA Committee was not asked to provide a presentation to the Capital

Planning Committee this year. Following this discussion, Mr. Foskett made a motion, seconded by Ms. Marshall, to support the CPA Committee's tentative budget recommendations, based on Mr. Rehrig's recommendation and the information summarized in the draft presentation to the Finance Committee. The motion was approved unanimously, and Mr. Rehrig indicated that he would let the Committee know if any changes are made to the CPA Committee's recommendations before they are finalized.

The following key comments were made on the draft presentation:

- During the discussion of the Arlington High School (AHS) project it was noted that any proceeds from Exempt debt that are being moved to a different use need to be appropriated to that new use, so that must be a recommendation made by the Committee.
- It was noted that Arlington Public Schools have put their rolling stock purchases on a schedule for the first time, which will allow them to do a better job of managing their fleet.
- The Committee spent some time on the slides for the public libraries, including adjusting the timing of the projects to reflect the timing in the plan, and discussing the need to ensure that there is strong community support for these projects and the overall funding plan for the various library projects.
- The Committee also discussed the proposed use of funds being reappropriated from closed-out projects and how to structure the official Town Meeting vote to handle these reappropriations.

A number of additional smaller comments were made on the presentation to update information and correct minor typos.

**Approval of Sweeps and Reappropriations:** Following the general review of the presentation, the Committee reviewed the proposed sweeps and reappropriations in greater detail.

- Mr. Foskett moved that the Committee support the sweeps amount that Ms. Marshall noted in the presentation; Mr. Moore provided a second and the motion was approved unanimously.
- Mr. Moore moved that the Committee approve the reappropriation of excess bonded funds amount that was noted in the presentation, along with the additional \$2,964.30 that was not noted in the presentation. Mr. Foskett provided a second and the motion was approved unanimously.

The Committee agreed that a smaller subcommittee would work on creating the official report to Town Meeting.

**Meeting Adjournment:** The meeting adjourned unanimously at 7:05pm (moved by Mr. Moore, seconded by Mr. Foskett).